

**Dr. Dave Leatherwhack**

Sites 'R' Us Cultural Resource Consulting Inc.  
2232 Meleagris Way  
Turlock, California 92110

Dear Dr. Leatherwhack:

Attached please find a copy of my resume, which I am submitting for consideration for an entry-level position as an archaeological technician with your company.

You will note that I have field experience (survey and excavation), supervisory experience in archaeology, and skills in zooarchaeological and ceramic analysis. I also maintain a major computer database using Microsoft Access in my employment as inventory manager with Damsel in Distress Weapons for Women.

I am willing to relocate to any area to take up employment, and can visit your office for an in-person interview. Please do not hesitate to contact my references, or myself, if you have any further questions about my qualifications.

I will be contacting you within a few weeks to check on the status of my application.

Yours truly,

Felicity Digwell  
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Santa Cruz, California 95060  
831-555-1212 (mobile)  
digwell@ucsc.edu

encl. resume